

Sample of Financial Support Letter

[Sponsoring Organization/ Institution Logo]

[Date of issuance]

Re: Financial Sponsorship for [Legal Name of Applicant Legal]

Dear City of Hope Reviewing Committee,

This is to certify that [Insert Applicant Legal Name], has been selected to be supported financially by [Insert Sponsoring Organization/Institution Name] to conduct research at City of Hope, from [Insert Period of The Sponsorship] to [Insert Period of The Sponsorship].

[Insert Applicant Legal Name] is a current [Insert Applicant position/title at current institution] at [Insert Sponsoring Organization/Institution Name]. **[Name of Sponsoring Organization/Institution]** will provide financial support in the amount of **[Sponsorship amount in US dollars]** to cover **[Total Period of Financial Sponsorship, (i.e., 12 months, or 18 months)]** in the United States, including international airfare, health insurance, living stipend and other fees.

Should you have additional questions, please do not hesitate to contact me to verify this information at [Insert Contact information (i.e., telephone number and/or email)].

[Signature of Official with Signatory Authority]

[Print Name of Official with Signatory Authority]

[Title of Official with Signatory Authority]

[Department Name of Official with Signatory Authority]