



International Students and Scholars Office (ISSO)

# Global Scholars Program

“Connecting the World of Science through Education and Partnerships”

## Frequently Asked Questions

### A. Memorandum of Understanding (MOU)

#### 1. Why do we need an MOU?

The Global Scholars Program (GSP) is created to strengthen research collaborations and partnerships between City of Hope and institutions overseas. Accordingly, an official MOU will be required before partnering institutions may begin to send visiting scholars to City of Hope with the exception of the BRIDGE Fellow category. Standard MOU template is available at [www.cityofhope.org/ISSO](http://www.cityofhope.org/ISSO).

#### 2. What happens if we already have an existing MOU?

We are happy to honor existing MOUs as long as they meet GSP criteria. COH faculty with existing MOUs should contact the International Students and Scholars Office (ISSO) at [international@coh.org](mailto:international@coh.org) for the legal review process.

#### 3. What happens if I don't have an MOU?

Please contact the International Students and Scholars Office if you wish to establish a new global partnership with City of Hope at [international@coh.org](mailto:international@coh.org).

City of Hope's faculty members with existing collaborations and/or relationships with institutions overseas are encouraged to begin the MOU process in anticipation of new visiting scholars. This will help accelerate the application process once visiting scholars are identified.

#### 4. How do I find out whether City of Hope has an existing MOU with my home institution or not?

For list of all City of Hope's Global Partners, please see [www.cityofhope.org/ISSO](http://www.cityofhope.org/ISSO).

#### 5. How long does it take to create a new MOU with City of Hope?

Approximately 2-3 weeks if City of Hope's standard MOU template is used.



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**6. Who should sign the MOU?**

Only authorized representative(s) of partnering institutions should sign the MOU. For example, dean of the school would sign on behalf of the school, department chair would sign on behalf of the department, etc.

**B. Current visiting scholars at City of Hope**

**1. How can current visiting scholars at City of Hope participate in GSP?**

Yes. Current visiting scholars at City of Hope are welcome to apply and take full advantage of additional benefits the program has to offer including extended participation as well as social and professional development activities. Please see [www.cityofhope.org/ISSO](http://www.cityofhope.org/ISSO) for the application process.

**2. Will current visiting scholars at City of Hope be automatically enrolled into the program?**

No. Current visiting scholars must be eligible for the program and go through the application and review processes.