

Center for International Medicine (CIM) at City of Hope

REPORTS CHECKLIST

Below is a list of required forms and documentation needed to begin the review process. Please note that all medical records must be submitted with patient's full name in **ENGLISH**. For medical document in a foreign language, please ensure for translation through a certified medical translator. Unfortunately, without the appropriate medical records, we cannot process your referral. Our medical team may request the specific tests or evaluations be completed before visiting City of Hope.

- **2-3 pages typed CURRENT clinical summary from physician. Please make sure to include the following information in the summary:**
 - Date of diagnosis
 - Pathology
 - Surgical history
 - Chemotherapy treatment history and response to chemotherapy or chemotherapy + radiation (list all regimens received and if treatment failed or not)
 - Last imaging study results (please do not send the images to us, just the reports)
 - Laboratory results and physical condition
 - Recommended treatment or next steps
- Operative notes from surgeon
- All pathology reports with prognostic markers (such as ER, PR and HER2 NEU) Recent labs
- All image reports done recently
- Copy of the passport showing name and date of birth of the patient
- Copy of the insurance card, front and back (if applicable)

On initial appointment day, please bring:

- All images done onto CD in Dicom format (please do not send the images to us, patient should bring the CD disk upon scheduled appointment date)
- A sample of all pathology biopsies done with block
 - Initial biopsy
 - Surgical biopsy, if applies
 - Metastatic biopsy, if applies

